

~ I'm a Soong Ching Ling School Student ~



Student Handbook

This student booklet tells you how to show your PRIDE!

Thank you for being a great SCLS student!

My name is _____ Class _____

SHOWING OUR PRIDE!

We expect our students to show their PRIDE every day. We show PRIDE through our choices and our behavior in our classes, in the hallways, on the busses, during recess, and anywhere we are with students, teachers, and friends. Our students will be:

Positive

They Will:

Take a positive, active role in their community
Accept and deal positively with human diversity
Maintain a high level of personal and academic integrity

Respectful

They Will:

- **Respect their own culture and appreciate cultural similarities and differences**
- **Recognize and affirm the dignity and worth of every individual**
- **Accept personal responsibility for their actions**

Involved

They Will:

- **Practice environmental responsibility**
- **Interpret and respond to different sources of information**
- **Use effective communication skills**
- **Show kindness and support to all members of the SCLS community**

Determined

They Will:

- **Think, speak, read, and write clearly in English**
- **Find appropriate solutions as an individual or in collaboration with others**
- **Actively pursue knowledge through a variety of resources incorporating the use of technology.**

Identify and solve problems by applying critical thinking skills and mathematical reasoning

Excellent

They Will:

- **Select an ethical course of action when faced with choices**
- **Reflect upon personal growth and development**
- **Practice good health habits and physical fitness**
- **Acquire new skills and apply new knowledge**

English At School

At SCLS International Division English is our “Hallway Language.” This means that we will be encouraging you to practice your English with your teachers and classmates in classes, in the hallways, on the bus, and during school events. Make sure you are using English as much as you can.

Homework Policy

At SCLS International Division we believe that homework should be used to help you review that day’s content. It is very important, but it is also important that you have free time to play, rest, and reflect on the day. You will have no more than 60 minutes of homework a night- 20 minutes for each of the three academic subjects (Chinese, Math, and English).

Homework Tips

If you are having a difficult time finishing a homework subject in 20 minutes, don’t worry. Speak with your teacher and parents and we will work together to help you.

Set up a study area at your house- your parents can help you with this. It should be in a quiet space, not too hot and not too cold, and have a comfortable chair and desk/table. You should not have any distractions with you (I pads, phones, games, toys, pets). Good lighting is important too- its hard to study in the dark!

Before you start your homework make sure you have everything you’ll need- notebooks, paper, books, pencils, and your Homework Timer. If you are organized before you start it will help you stay on task.

School Hours

The first class of the day starts at 8:15am. The school day ends 4:15pm except on Fridays when we finish at 2:00pm. Our learning time is very important so please try to arrive at school on time and ready to learn!

The Five Rules

We have Five Rules at SCLS. You must follow these rules at school, during recess, on the bus, and on field trips. Please read through these with your parents and ask questions if you don’t understand.

1. Respect everyone at the school. This includes fellow students, teachers, and aiyis.
2. Follow directions.
3. Always be honest.
4. Clean up your mess.
5. Ask for help if you need it.

Discipline Policy

We expect all our students to follow the SCLS Discipline policy at all times while at school or on trips. It is included in the back of this handbook and is also on our school website. Make sure you and your parents read through it so that you understand our expectations.

SCLS Uniform

You are encouraged to wear the uniform Monday-Thursday and on special occasions. On Friday you may wear appropriate clothing of your choice. Please make sure to wear athletic clothes on PE days.

Hats or hoods are not to be worn in the classroom, cafe or hallways

Assembly

Assembly is really fun and often has singing, a skit, a story, awards or a surprise. Please be a good audience.

Flag Ceremony

Flag Ceremony is every Monday morning at 8:18 sharp. Please remember to respect the flag, the national anthem and the flag lesson.

P.E. Class

You must take PE if you are in school. Please wear your SCLS **sport** uniform on PE days and you must wear appropriate tennis/sport shoes to PE. Please make sure to follow The Five Rules during P.E., Art, Dance, or any other Specials class.

If you have swimming, please bring your swimming suit.

If you can't have PE for the day, you must bring a written note explaining clearly why you can't have PE.

Awards

We have many different times during the year when we celebrate our success and student's accomplishments. We have many awards to help us do this. Throughout the year, we will be giving our Principal's PRIDE awards, CHAMP awards, Honor Roll, Science Fair, and grade level achievement awards. If you would like to win one of these prizes, just make sure to work hard, follow directions, and show your PRIDE every day.

Hallway Safety and Respect for Other Classes and Teachers

Do NOT run in the hallways
Do NOT yell in the hallways
Speak English in the hallways

Bathroom Use

Please help us keep our campus clean by respecting our bathrooms. The bathrooms are not for playing. They are for:

1. Using a toilet
2. Washing your hands
3. Fixing a problem with clothes, your face or hair

SCLS Playground Safety





At recess time we want you to have fun, play games, or just hang out. You must follow The Five Rules on the playground.

- You may NOT fight, push, shove or hurt others
- Go back into the building for emergency only (ask a teacher first)
- Stay in approved play areas
- Let the flowers and trees grow.

Café/Canteen

Be respectful and safe in the Café/Canteen.




Remember to:

-  Wait in line nicely and do not "cut" in line or yell
-  Be safe...do NOT run in the café
-  Do not talk with food in your mouth
-  If you spill...please clean it up (or get help)

Special Activities

There are many times when you will have special activities. You will have speakers, electives, special visitors, field trips and more. Please always show your best SCLS behavior and respect.

At SCLS we believe in good manners. We will say:

-  Thank-you!
-  Please
-  Excuse me
-  I'm sorry
-  Can I help you?
-  It's ok

----- cut here and return signed form to your teacher-----

Student and Parent

I have read, "I'm a Soong Ching Ling Student" and the SCLS Discipline Policy and I agree to follow the rules and guidelines.

I understand the rules and know the consequences.

Student_____ Parent_____ Date_____